



# **Altona Hockey Club**

## **SMOKE FREE POLICY OF THE ALTONA HOCKEY CLUB INC.**

## **Rationale**

The Altona Hockey club Inc.; Sugargum Drive, Altona; recognises that exposure of non-smokers to environmental tobacco smoke (passive smoking) is hazardous to health and that non-smokers should be protected. Passive smoking can lead to serious illnesses in adults such as bronchitis, lung cancer and cardiovascular disease. Children can also develop chest illnesses and asthma from exposure to tobacco smoke. Accordingly, the following policy has been developed by the Altona Hockey Club Inc. to protect the health of all concerned.

The Altona Hockey Club Inc. acknowledges its leadership role in the sport of Hockey and aims to be a good role model for affiliated clubs. The move to go smoke free also complements the Altona Hockey Club's desire to create a healthy family and community friendly environment. The Altona Hockey Club Inc. believes that such an environment and image will be advantageous in attracting new members and positively promoting our sport and the club in the community.

Legislation and the legal duty of care also provide clear reasons to have a smoke free club. Under common law the Altona Hockey Club Inc. has a legal duty of care to ensure that employees, volunteers, members, players and officials are not exposed to potentially harmful situations. The *Occupational Health and Safety Act* stipulates that employees and working volunteers must have a safe environment to work in. Victorian legislation also states that enclosed dining areas must be smoke free.

## **Who is Affected by this Policy**

This policy applies to all members, administrators, officials, coaches, players, visitors and volunteers of the Altona Hockey Club Inc.

## **Timing**

This policy is effective from **16<sup>th</sup> March 2007**.

## **Designated Smoke Free Areas**

The Altona Hockey Club Inc. of the above address, designate the following areas to be smoke free:

- Club Rooms including Kitchen/Bar and Office
- Change Rooms and Toilets
- Synthetic Playing Field

## **Functions**

All official functions held at the nominated address, will be 100% smoke free.

Cigarette butt bins are provided at various outside locations for smokers to dispose of their butts appropriately.

### **Non-Compliance Strategy**

The following five step non-compliance strategy will be followed, if anyone breaches the Altona Hockey Club Inc. smoke free policy.

1. Assume that the person is unaware of the smoke free policy.
2. An Altona Hockey Club official will approach the person (member or non member) breaching the policy and politely ask them to refrain from smoking and remind them about the smoke free policy.
3. If the offence continues then a board member will verbally warn them again and hand over a formally written letter. The offending patron must also be made aware that if they don't stop smoking then they will be required to leave the premises. The letter will outline the Altona Hockey Club's policy on smoking and state that if the patron continues to breach the policy then he/she will be asked to leave. A member of the Altona Hockey Club's board will sign the letter. This letter will be pre-written and kept, in the appropriate place, for use at any function or event.
4. If the offence does continue then the person will be escorted out of the non-smoking area by a board member.
5. ***Under no circumstance will the Altona Hockey Club's smoke free policy be breached, no matter who the offender is.***

### **Sale of Tobacco Products**

Tobacco products will not be sold at the premises of the Altona Hockey Club Inc.

### **Junior Sport**

The Altona Hockey Club Inc. requires that all coaches, assistant coaches, managers, umpires and any other persons or delegates; while in the act of their duty, in relation to junior sport; refrain from smoking at all times. This also includes any persons undertaking Minkey and/or School based recruitment sessions as a direct representative of the club.

### **Policy Review**

The policy will be reviewed on an annual basis. This will ensure that the policy remains current and practical.

Dated: 16<sup>th</sup> March 2007

Reviewed: Policy to be reviewed annually

**For and on Behalf of its Members.**  
**The Altona Hockey Club Inc. Board**